

June 21, 2022

RE: Region of Peel Expression of Interest to the Canada-Wide Early Learning and Child Care (CWELCC) Program

Dear Child Care Provider,

In follow-up to the Region of Peel's Information Session held on June 20, 2022, we are pleased to share information on how to submit the Region's Expression of Interest template, which you must complete to indicate your interest in learning more about what the CWELCC program would mean for your organization should you choose to opt-in.

Step 1: Complete the Expression of Interest Template

To support you with completing the Expression of Interest (EOI) template, we have developed a video tutorial which you can access at this [link](#). Please make sure you review and complete all questions in each of the required tabs in the EOI template.

You must complete the EOI template to either let us know that you are interested in learning more about what the CWELCC program will mean for your organization, or to tell us that you would like to opt-out.

- If you choose “YES” in the EOI template and complete the applicable tabs, we will send you a letter which will include your interim base fees and identify expense categories that would be funded. You will have an opportunity to review this information before formally opting in or out.
 - Please note that completing “yes” in the EOI template does not mean you are formally approved to be enrolled in the CWELCC program.
- If you choose “NO” in the EOI template and opt-out immediately, your Early Years Specialist will contact you directly to understand your reason for opting-out and provide the opt-out form.

Step 2: Formal Opt-In / Opt-Out Decision

The Ministry of Education requires that to be eligible to participate in the CWELCC program, child care providers will need to demonstrate financial viability.

To assess your financial viability, we will review the financial information you submit with the EOI template. If you already submit financial information to the Region, you will not be asked to submit this information again. Depending on the review of your EOI template, we may ask you to develop an action plan for 2023. There will be opportunity to have ongoing discussions with the Region over the summer regarding the EOI review process.

By September 1, 2022, you must formally advise the Region if you want to opt-in or opt-out of the CWELCC program. We will provide information on how to opt-in as part of our communication to you on the outcome of our review of your EOI template.

If you formally decide to opt-out, you will be required to advise families and your staff of your decision within 14 days of your decision. You will not be able to participate in the CWELCC program for the remainder of 2022.

Over the summer, we will release the CWELCC Guideline and additional resources for you to better understand the funding requirements of the CWELCC program.

**Human
Services**

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Brampton, ON
L6T 0E3
EarlyYearsSystem
Division@peelregion.ca
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Key Timelines in 2022:

June 21	<ul style="list-style-type: none"> Region will email the EOI template to all providers
June 22 to July 4	<ul style="list-style-type: none"> Early Years Specialists will be available to answer your questions about participating in CWELCC and the EOI process
By July 5	<ul style="list-style-type: none"> Deadline for child care providers to submit their completed EOI template and required documents to the Region
Summer 2022	<ul style="list-style-type: none"> Region will review the EOI template and documents to determine: <ul style="list-style-type: none"> Financial viability/eligibility to participate in the CWELCC program Your base fees and identify expense considerations should you choose to opt-in to the CWELCC program Release of the draft CWELCC Guideline and Agreement for review prior to the September 1, 2022 opt-in/out deadline
September 1	<ul style="list-style-type: none"> Licensed child care providers in Peel must formally advise the Region if they want to opt-in or opt-out of the CWELCC program for 2022
Fall 2022	<ul style="list-style-type: none"> CWELCC program implementation begins CWELCC contract execution and payments After signing the CWELCC contract and the contract is executed, child care providers are to: <ul style="list-style-type: none"> Reduce their initial base fees by 25% within 31 calendar days Refund fees, retroactive to April 1, 2022, within 60 calendar days

- See also attached an infographic of the EOI timelines

Supports to Child Care Providers

If you have questions about the CWELCC program and how it may impact your child care operations, we are here to support you. Please contact your Early Years Specialist or email EarlyYearsSystemDivision@peelregion.ca with any questions.

In the meantime, we encourage you to share the [Region's website](#) with your families. Our website will also be updated to reflect the latest information as we work towards rolling out Peel's approach.

Thank you for your continued support to children and families in Peel.

Sincerely,
Early Years and Child Care Services Division
Region of Peel