

Before & After School Program (BASP) Pilot -2023/24 School Year

Licensed Centre-based BASP Providers

Presented by Early Years & Child Care Services

October 13, 2024



Housekeeping Items

- This meeting is being **recorded** and will be shared with the presentation.
- Your microphone will be muted unless called upon during the Question period.
- You can participate by using the chat function to raise any questions you have.
- You can also email us at earlyyearssystemdivision@peelregion.ca or contact your Early Years Specialist.

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Questions about the collection of personal information and information collected should be directed to earlyyearssystemdivision@peelregion.ca.

Agenda

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Components

Component	Objective	GovGrants Budget Category
Fee reduction	<ul style="list-style-type: none"> Improve affordability for families of children ages 6-12 using licensed primary/junior programs before and after school-age programs in Peel 	<ul style="list-style-type: none"> Child Care Fees
Enrichment Programs (licensed centre-based only)	<ul style="list-style-type: none"> Support program enrichment activities for children enrolled in a BASP primary/junior school age room. 	<ul style="list-style-type: none"> Other
Administration Funding	<ul style="list-style-type: none"> Help with increased administration costs from the BASP pilot implementation. 	<ul style="list-style-type: none"> Administration

Who qualifies?

Service providers that are:

- ✓ Enrolled in the CWELCC as of September 1, 2023
- ✓ Have a Fee Subsidy Agreement with Peel as of September 1, 2023
- ✓ Provide licensed child care for children 6 to 12 years old through [primary/junior school-age programs](#) and have reported your May 2023 operating capacity for this age group
- ✓ In compliance with Peel's Deadline & Compliance Policy



Eligible children

Children qualify for the BASP pilot fee reduction if they:

- ✓ Are enrolled in an eligible licensed primary/junior school age BASP;
- ✓ Pay a fee for licensed before and after school care; and
- ✓ Are 6 years old or over as of August 31, 2023.
 - Children who turn 6 years old between September 1, 2023 and June 28, 2024 qualify for the pilot starting on the 1st of the month that follows their 6th birthday.

BASP Pilot Fee Reduction



How much is the fee reduction?

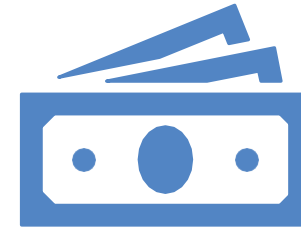


Reduce fees by 50% for:

Before School only

After School only

Before and After School programs



Reduce fees by a fixed \$ amount

Professional Activity Days

Winter Break

Spring Break

The amount of the reduction will be equivalent to the \$ amount of the “Before and After School” reduction

BASP Pilot How to Implement the Reduction

From **Sept. 4, 2023, to June 28, 2024**, use your “child care fees” allocation to:

Families who pay full fees

- **Refund or reduce before and after school primary/junior market fees by 50%**
- Fees for PA days, Winter and Spring break must be reduced by the same dollar value.

Families in receipt of fee subsidy who pay a parental contribution

- **Refund or reduce parental contribution by 50%** (portion paid by parent on behalf of eligible children ages 6 to 12).

Children in receipt of full fee subsidy

- Do not qualify.
- Their child care fees are fully paid by the Region.

You choose to reduce or refund

- Revise and post your updated fee schedule to families by **November 30, 2023**.
- We will provide a BASP Pilot Planning Tool to help you keep track of your funding and calculate the refunds.

1) If you reduce your fees:

- Reduce your fees no later than January 1, 2024, and until June 28, 2024.
- By December 31, 2023: Issue a refund for the reduced portion of the fees paid from Sept. 4 until you apply the fee reduction.

2) If you provide refunds:

For days paid between	Issue refund by
Sept. 4 to Dec. 31, 2023	Dec 31, 2023
Jan. 1 to Mar. 31, 2024	March 31, 2024
April 1 to June 28, 2024	June 30, 2024

Enrichment Programs



Enrichment Programs (Jan. 8 to Jun. 28, 2024)

Provides equitable access to enrichment programs to primary and junior school age children enrolled in centre-based licensed BASPs in Peel.

Overall goal is to enhance the experience of the child

Supports the costs of delivering new (full cost) or enhanced (additional cost) extra-curricular activities such as music, sports, arts, and STEAM **1-2 times a week.**

Activities must be:

- ✓ Accessible & inclusive
- ✓ Based on children's interests
- ✓ Delivered to a group of children
- ✓ Delivered during after-school hours (3-6 PM)
- ✓ Primarily delivered on BASP's premises
- ✓ **At no additional cost to families**

Enrichment Programs (Jan. 8 to Jun. 28, 2024)

Provides equitable access to enrichment programs to primary and junior school age children enrolled in centre-based licensed BASPs in Peel.

Other Requirements:

- ✓ To determine families' needs and children's interests, survey families before implementing activities
- ✓ Child participation is voluntary
- ✓ Ensure the third-party provider has appropriate insurance and that regulatory requirements are met at all times.
- ✓ Expenses must be cost-effective, within budget, and documented

Eligible/Ineligible Costs

Eligible Costs:

- Costs to procure a qualified third-party provider to deliver the program
- Necessary materials for the delivery of the enrichment program charged by the third-party provider
- Transportation costs for children if program is delivered off-site

Ineligible costs:

- Expenses already funded through other grants (public or private)
- Salaries and benefits
- Anything not included in the eligible costs list

Budgeting and Reporting



Funding Requests

- To help you implement the BASP pilot within your budget, we are developing a *Planning and Reconciliation Template*. Stay tuned!
- If you do not have enough fee reduction funding due to an increase in operating capacity, email EarlyYearsSystemDivision@peelregion.ca with the subject line “BASP Pilot Fee Reduction Funding Request” by **April 15, 2024** (subject to funding availability).



Reconciliation & Reporting Requirements

BASP Pilot Planning & Reconciliation Template between **July 1 to July 30, 2024**.

- Report actual expenses per budget category
- The following KPIs:

Fee Reduction

- Monthly number of children served through BASP Fee Reduction (by service type: before, after, before and after school programs, PA days and winter /spring break)

Enrichment Program

- Total # of enrichment program hours provided
- Average # of children who participated in enriched hours (by program type)
- Type and frequency of programs provided

In addition to meeting the requirements of the BASP Pilot funding guideline and your agreement, you must meet all requirements and responsibilities outlined in the [Service Provider Handbook](#)

Timelines



Key Timelines

Sign your Agreement via GovGrants	October 12-17, 2023
Share your parent communication and updated fee schedule with families	No later than November 30, 2023
Deadline to issue refund to families for days paid between September 4 to December 31, 2023	December 31, 2023
Implement enrichment program	January 8, 2024 to June 28, 2024
Pilot ends. Deadline to use your BASP Pilot Funding	By June 28, 2024
Submit your BASP Pilot Reporting Reconciliation Template via GovGrants	July 1 to July 30, 2024* *Submissions received after July 30, 2024 will be subject to the Region's Deadline & Compliance Policy



Questions?

Have more questions?

Email us at earlyyearssystemdivision@peelregion.ca or contact your Early Years Specialist.



Thank You!



Appendix



Example of BASP Fee Reduction – Full Fee Families*

Service	Daily Base Fee	Daily Reduced Fee
Before school only	\$12/day	\$6/day (50% fee reduction applied)
After School only	\$17/day	\$8.50/day (50% fee reduction applied)
Before and After School	\$26/day	\$13/day (50% fee reduction applied)
Before and after school – with 25% multiple children discount	\$26/day - \$6.50 (25% discount) = \$19.50/day	\$9.75/day (50% fee reduction applied after discount)

PA days and Winter/Spring Breaks: apply the same dollar amount reduction as the Before and After School reduction. **In this case it is \$13/day.**

Service	Daily Base Fee	Daily Reduced Fee
PA day	\$60/day	\$47/day (after the \$13/day reduction is applied)
Winter/Spring Break	\$50/day	\$37/day (after the \$13/day reduction is applied)

* These examples are for information purposes only and may vary according to each agency's fees and offerings.

Example of BASP Fee Reduction – Families in Receipt of Fee Subsidy*

Service per day	Approved parent contribution for an eligible child 6-12	50% BASP Pilot fee reduction	Parent pays... (Net parent contribution)
Before & after school	\$16/day	\$8/day	\$8/day

* This example is for information purposes only and may vary according to the family's parental contribution for eligible children.